

# BSB50420 - DIPLOMA OF LEADERSHIP AND MANAGEMENT

**CRICOS COURSE CODE - 112984A**

## Qualification Overview

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

## Who can Enroll?

Target group for this program will be the international applicants over the age of 18 including mature aged applicants who may have completed a Certificate IV qualification within Business training package or similar qualification or are working as a coordinator or supervisor and want to progress to the next level in their career.

## Entry Requirements

There are no formal prerequisites required for entry in the Diploma of Leadership and Management.

However, students entering this course at Winslow College must meet the following entry requirements:

## English Language Requirement

Minimum IELTS score of 6.0 Or PTE score of 51.6 or Certificate IV in EAL or equivalent\*. For equivalency of various English Languages proficiency testing, and other forms of equivalency please refer to the Student handbook

OR

A minimum of two (2) years of study at an AQF Level 4 or higher completed in Australia

## Academic Requirement

Satisfactory completion of Australian Year 12 or equivalent (for International Students—satisfactory completion of studies in applicant's home country equivalent to an Australian Year 12 qualification is required for entry into all qualifications);

## Age Requirement

Students must be a minimum age of 18 years or above at the time of course commencement.



## Course Duration:

52 Weeks (Including 44 weeks of training and assessment and 8 weeks of break periods)



## Mode of Delivery:

- Face to face
- Simulated workplace environment
- Self-Study



## COURSE COST

AUD 12,250.00



## LOCATION

Tenancy 1, Level 7, 440 Elizabeth Street Melbourne VIC 3000

## Pre-Training Review

All learners will undertake an initial skills assessment to determine suitability for the course and student needs. The review aims to identify their training needs through questions on previous education or training, the relevance of the course and relevant experience. Determination of course suitability and additional support (if any) will be made by a qualified assessor.



## Language Literacy and Numeracy (LLN)

All students will be required to complete an LLN assessment prior to the commencement of the course. Winslow College uses the LLN robot platform for the assessment.

All reports, training supplements and recommendations are generated by the LLN Robot system after comparing the learner's ACSF spiky profile to the profile of this course.

## Course Structure

✔ 6 core units and, ✔ 6 elective units

### CORE UNITS

Unit Code	Unit Description
BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage Team Effectiveness

### ELECTIVE UNITS

Unit Code	Unit Description
BSBOPS505	Manage organisational customer service
BSBLDR522	Manage people performance
BSBWHS521	Ensure a safe workplace for a work area
BSBOPS504	Manage business risk
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBTWK503	Manage meetings

### Note:

The elective units may change at college's discretion, if necessary.

## Hardware/Software requirements

For students to work on assessments, tasks and self-study all learners are expected to have access to a laptop or computer with Windows operating system and office application like Microsoft word at their own cost.

Where needed, Winslow College will provide access to computers/laptops, through an MoU setup with an external IT company.

## Pathways from the qualification

### Further Study Pathway

After achieving this qualification students may wish to progress to BSB60420 Advanced Diploma of Leadership and Management.

### Employment Outcomes

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Business Manager
- Administration Manager
- Executive Officer
- Program Manager
- Program Consultant.

### Admission Process

For more information (including intake dates) please contact one of our friendly staff at [contact@winslow.edu.au](mailto:contact@winslow.edu.au) or call 1800 961 580

### International Student Enrolment Form



Scan to  
ACCESS THE LINK

